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**MINUTES OF AN ORDINARY MEETING OF NEYLAND TOWN COUNCIL HELD ON MONDAY 9TH MARCH
2026, 7.00PM AT NEYLAND COMMUNITY HUB**

This meeting was recorded.

IN ATTENDANCE: Cllr. P Hay (Mayor)

Cllr. A Phelan

Cllr. M Harry

Cllr. E Phelan

Cllr. A Thomas

APOLOGIES: Cllr. D Matthews & Cllr. S Hancock.

NON-ATTENDANCE: Cllr. A Richards & Cllr. L Gent.

ALSO IN ATTENDANCE: Tracey Kinnersley & Nick Wilson – Members of the public.

As the Clerk was not in attendance due to a personal bereavement, Cllr. E Phelan volunteered to minute the meeting. These minutes have been produced by both the Clerk & Cllr. E Phelan.

A two minute silence was held for Mr. Keri Matthews, beloved Husband and Father of Cllr. D Matthews & the Clerk, and former Pembroke Dock Town Councillor, Cllr. Pamela George.

Meeting Opened: 7.00pm

**4632 - DECLARATIONS OF INTEREST FROM MEMBERS REGARDING THE BUSINESS TO BE
TRANSACTIONED**

Name:	Interest:	Agenda item(s):
Cllr. M Harry	Personal; Non-paid Director of Neyland CIC	N/A

Statement from the Mayor

On 12th February 2026, the Adjudication Panel for Wales (APW), held a Tribunal Hearing, APW/006/2024-25/CT. The Respondent in this hearing was ex-Neyland Town Councillor and ex-Mayor of Neyland, Brian Rothero.

At the conclusion of the Tribunal, the Panel made the unanimous decision that the behaviour of Brian Rothero had breached the Code of Conduct for Councillors on a multitude of occasions. By unanimous decision, the Tribunal concluded that Brian Rothero should be disqualified from holding any Public Office, in any authority, for a period of 3 years.

The APW report concludes that Brian Rothero's behaviour towards Councillors, and in particular, towards the previous and current Town Clerk, was bullying, vexatious and constituted harassment. That Brian Rothero made false accusations in that the Council, along with certain Councillors, were being investigated by external authorities such as the Police, Public Services Ombudsman for Wales (PSOW),

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Audit Wales, the Standard's Committee and the Local Government Monitoring Officer. The APW acknowledged that these false allegations and bullying behaviour was substantially supported and antagonised by ex-Councillor Steve Thomas along with others. It was also acknowledged that Brian Rothero, and others, intentionally sensationalised and publicised these false allegations via social media and a local Press Organisation.

It was concluded by the APW that, with Brian Rothero having been subject to a historic investigation and subsequent sanction during his first term in office as a Neyland Town Councillor, to then be further investigated by PSOW and adjudicated by the APW in his second term of office, "...he is not fit for Public Office"

4633 – REPRESENTATION BY MEMBERS OF THE PUBLIC limited to 15 minutes)

There were no representations made by the public.

4634 - TO APPROVE THE MINUTES OF THE ORDINARY MEETING

There were no amendments requested for the minutes.

Proposal: To approve the minutes of the Ordinary Meeting of Council 02.02.2026

Proposed: Cllr. M Harry

Seconded: Cllr. E Phelan

4 in favour, 1 abstention.

RESOLVED: MINUTES OF THE MEETING OF COUNCIL 02.02.2026 ARE APPROVED AS A TRUE RECORD.

4635 – MATTERS ARISING

- 07/26- (4622) Cllr. E Phelan advised that herself and the Clerk had met with PCC at the Pump on Honeyborough Green. During the discussion it was decided that rather than plant flowers on the ground next to the pump PCC, would place troughs along the railings, on the three outward facing sides which will be filled with flowers. This was decided due to the quality of the ground. PCC will include these in their watering route.
- 08/26- (4623) Cllr. Harry asked for an update on the Public Toilets. Cllr. Hay explained that the lease had been received from the solicitors and he would scan and circulate it for Council's perusal.
- 08/26- (4625) Cllr. Hay expressed concerns about having everything ready for the Easter Egg Hunt and Trail due to the Clerk's unavoidable absence.
- 09/26- (4628) Cllr. A Phelan mentioned that he had noticed a few more potholes around the town which could do with looking at. He will email the Clerk with the details.
- 09/26- (4628) Cllr. Hay suggested that a meeting be held shortly to discuss advertising the vacancies which we have on the Council.

4636 – ONGOING MATTERS

- a. **Public Toilets** – Discussed as above during 'Matters Arising'
- b. **Belle Vue Field** – No further update at present.
- c. **Honeyborough Green Pump Enhancement** – Discussed as above during 'Matters Arising'

4637 – UPDATE ON TRAFFIC CALMING AT KENSINGTON ROAD

Cllr. Hay informed the members of the public who were present at the meeting that we have contacted PCC, as they requested after the recent accident on Kensington Road, and we are awaiting a date for a site meeting. Cllr. Harry expressed concerns that a site meeting may not be forthcoming and that the Town Council may not be consulted on the evaluation of what measures need to be taken. The Council were asked if the driver who caused the accident was going to be prosecuted but held no information on this.

4638 – SUBMISSIONS FOR THE PEMBROKESHIRE IMPACT FUNDING

Cllr. A Phelan was asked what progress had been made on this matter. He stated that he had received no suggestions from Councillors as to what funding could be applied for and as such, he had not moved forward.

4639 – COUNTY COUNCIL SERVICES – CLLR. A PHELAN

Cllr. A Phelan expressed disappointment in County Council services of late. He mentioned issues with bin collections and a lack of food bags available for collection from venues across Pembrokeshire. Cllr. Hay suggested that the Council assist the public by providing information on Facebook or the website about any changes to collections and where waste receptacles or bags could be collected. Cllr. Harry mentioned that it would be helpful if we had more direct contact information for the Heads of Department in PCC so that we could obtain this information.

4640 – TO APPROVE THE 2026/27 PLAY & SKATE PARK INSPECTION REPORT CONTRACT

The contract for 2026/27 with PPS Pembrokeshire had been circulated to Council ahead of the meeting, with the annual costs of monthly & annual inspection reports for the play park & skate park totalling £1,025.23.

Proposal: To accept the contract from PPS Pembrokeshire to continue with the inspection reports for the play park & skate park 2026/27.

Proposed: Cllr. A Phelan

Seconded: Cllr. M Harry

4 in favour, 1 abstention.

RESOLVED: NTC TO INSTRUCT PPS PEMBROKESHIRE FOR THE YEAR 2026/27.

4641 - PAYMENTS TO BE APPROVED AND FINANCIAL UPDATE

Council had been circulated, ahead of the meeting, a list of expenditure for February 2026 totalling £3492.89, a copy of the Bank Statement and a full Bank reconciliation, which showed no discrepancies.



All Banks Reconciled
Feb 2026.pdf



Barclays Transactions
February 2026.pdf



Current Account
Reconciled Feb 2026.pdf



Payments Feb
2026.pdf

Council had also received, ahead of the meeting, a list of payments for approval totalling £3,554.60.



Payments for
Authorisation.xlsx

Proposal: Payments are approved and financial information is accepted.

Proposed: Cllr. A Thomas

Seconded: Cllr. E Phelan

All in favour.

RESOLVED: PAYMENTS ARE APPROVED TO BE MADE AND FINANCIAL INFORMATION IS ACCEPTED.

4642 - CLERK'S REPORT

There was no Clerk's report due to her absence.

4643 - MAYOR'S UPDATE

- 1. HOPE** - A donation of £500 has been made from the combined surplus of the Fireworks Display collection (between the Town Council and The Hub) and the Miscellany collection.
- 2. Bench Plaque** – The plaque has been fitted and there are some promotional photographs of myself and Dave from the Pembrokeshire Triathlon Team. The team are very pleased with the bench and the recognition of their donation. They have further donated another £250 from yesterday's duathlon race, which I attended and opened. They have asked that this donation contributes towards the running costs of the Brunel Quay public toilets, as the toilets remaining open means the team do not have to hire portaloos for events held in Brunel Quay.
- 3. Health Board Clinical Services Plan** – I have circulated the recent document from the Health Board detailing the future model of care for Clinical Services plan. I would suggest that we all take a look over this document and put forward anything you feel needs discussing at our next meeting.
- 4. Lease for public toilets** - We have received, via our solicitor, the draft Lease document to pass control of the Brunel Quay public toilets to NTC. I will scan the document and circulate it to Councillors. Please read the document and if you find any issues, please bring them forward to our next meeting. We can then ratify, or not, signing the Lease at our next meeting.

4644 - EXCHANGE OF INFORMATION AT THE DISCRETION OF THE MAYOR

Cllr. A Thomas – Cllr. Thomas advised council that a group called 'Urban Explorers' have been and boarded up the windows at Winsdor Gardens. She also advised that there have been children in and out and that fire alarms have been going off at the site. Could we email County Councillors regarding the safety concerns of the site.

Cllr. A Phelan – Cllr. Phelan addressed the Council regarding the recent letter of support he had written and circulated to Council regarding the citizenship of Neyland resident, Mr. S Cataki.

Cllr. Harry expressed his concern that the letter had been written without any input of Council and should Council wish to support, the letter should be written from and have input from Council as a whole. This was generally agreed with. Council suggested Cllr. Phelan contact Mr. Cataki and ask how we could help, and then take it from there.

Whole Council – Discussion was taken on the suggestion made by the Clerk that the Council have an official representative on the Carnival Committee. Council took the suggestion to mean that NTC would be more responsible for and involved in the running of the Carnival and that they would not wish to do so. Cllr. E Phelan advised that she did not believe this was the intention of the Clerk’s suggestion, but merely an easier way to liaise and offer alternative support, of which the Carnival Committee would not know we had the ability to do. Council decided that instead, the Carnival Committee should be better at coming to us to ask for the support required.

4645 – DATE OF NEXT MEETING

The date of the next meeting was set for Monday 13th April 2026, 7.00pm.

Meeting Closed: 8.35pm

Signed: (Mayor/Chair)

Signed: (Clerk/Proper Officer)

Date: